

# DESKTOP SHIPPING ORDER

## How can INTTRA help you?

The INTTRA mission is to be the preferred global e-commerce shipping platform. We combine advanced solutions for organizing and streamlining shipment processes with one simple connection to the world's largest network of ocean carriers. Today, the INTTRA platform is more relevant to ocean shippers than ever before. Over 90% of shippers use more than one carrier to meet their global container shipping needs. This requires dealing with different systems and documentation processes. At INTTRA, we offer an integrated platform and the right tools to complete the task and get customer transactions done fast.

## What does INTTRA offer?

INTTRA offers a comprehensive range of tools to help you plan, process and manage your shipments giving you the best all-round service available. The e-commerce tools are flexible and easy to use. INTTRA derives its revenues from carriers seeking to adopt industry standard processes and to provide their customers with a greater level of convenience and service.

## Process

Consider all the faxes, phone calls and couriers you use to process your shipments and communicate with carriers, shipping partners and consignees. Now think about all of the time re-keying and checking data, collating, searching and sharing information. INTTRA helps replace these manual processes by streamlining, automating and organizing your data electronically, enabling it to be available to the parties that you designate at anytime from anywhere in the world.

## Desktop Shipping Order (DSO)

INTTRA Desktop is a standalone, multi carrier solution that enables the off-line creation of Shipping Orders (SO) and Shipping Instructions (SI). DSO is a PC-based solution custom built to meet the needs of the Chinese export market. DSO helps cargo agents quickly create, submit, and manage all their shipment documents.

*Simple*—INTTRA Desktop's Graphical User Interface (GUI) is designed for easy and intuitive operation. Powerful templates and "favorites" speed SO and Bill of Lading draft creation while minimizing the number of keystrokes needed to complete a task. A single process for submitting SIs to all your Carriers standardizes your SO and documentation workflow.

*Integrate*—Desktop leverages INTTRA real-time carrier connections to automatically and seamlessly transform and route your shipment details. INTTRA notification service can automatically send copies of your SO to selected trading partners. Your SO details will automatically be added to your shipping instructions.

*Networked*—INTTRA Shipping Orders will link you with your supply chain partners, providing your entire logistics network with the information it needs to manage their shipments. Notifications and electronic shipment details are sent using the INTTRA industry-standard SO message set. Your supply chain partners will receive your SO details in a format they can use when they need it.

- One tool and process to create, manage and deliver Shipping Orders and Shipping Instructions to multiple ocean carriers.
- INTTRA Universal Carrier Access enables you to easily submit Shipping Instructions to all Ocean Carriers, including INTTRA member carriers.
- Reduce the time and effort required to complete the shipment process.
- Minimize re-work and decrease turn-around time in the documentation process cycle.
- Automatic online updates help ensure that your installation of DSO is "up-to-date" with the latest features.

## Desktop Shipping Order features include:

- INTTRA industry standard Shipping Order and Shipping Instruction interfaces to ocean carriers.
- Ease of use:
  - Improved system navigation through Windows based entry forms.
  - Manage your documentation through address books and favorites.
  - Increase documentation efficiency through drafts, templates, submitted and archived files.
  - The ability to reuse submitted documents.
- Reliability – automatic confirmation from carriers for submitted transactions.
- Automatically generated PDF image of the SO ten-ply form (TPF) from submitted Shipping Orders.
- Native Language Support: Simplified Chinese and English.
- Support for Master and House Bills of Lading.
- INTTRA Customer Service with Live Chat via the web, e-mail and phone queries.

## INTTRA Carrier network

If you use any one of these carriers, we can help you manage your shipments more efficiently

HAMBURG  SÜD

 Hapag-Lloyd

 NYK LINE  
NIPPON YUBEN KAISHA

 MAERSK LINE

 DALF  
DEUTSCHE AFRIKA-LINIEN

 ANL

 MISC  
MISC BERHAD

 HANJIN SHIPPING

 ALITALIA

 Safmarine

 MSC

 UASC  
الخطوط البحرية المتحدة

 LIBRA

 K LINE  
KAWASAKI KISEN KAISHA, LTD.

 MOL

 CSAV

 CMA CGM

 CSAV NORASIA  
LINEAR SERVICES

 EMIRATES  
SHIPPING LINE

 TASMAN ORIENT

 CNC

 MCC  
TRANSPORT

Our carrier network is expanding rapidly. Please contact INTTRA's local sales office or visit [www.intra.com](http://www.intra.com) for the latest list of participating carriers.

 INTTRA

## Joining INTRRA has never been easier

To get on board with INTRRA, simply call our local sales office or customer service team.

To register online, visit [www.intra.com](http://www.intra.com) or email: [service@intra.com](mailto:service@intra.com).

### INTRRA - Asia-Pacific and Middle East

Hong Kong Office  
21/F Cambridge House  
Taikoo Place  
979 King's Road  
Island East  
Hong Kong  
Tel: +852.2861.3322  
Fax: +852.2520.6363  
Customer Service:  
+852.2804.2812

Singapore Office  
80 Robinson Road #12-01  
Singapore 068898  
Tel: +65.6438.7938  
Fax: +65.6536.7939

India Office  
509/510, Meadows  
Sahar Plaza Complex  
Andheri Kurla Road  
Andheri East  
Mumbai 400 059  
India  
Tel: +91.22.6721.3322  
Tel: +91.22.6721.3323  
Fax: +91.22.6721.3320  
Customer Service:  
+1.800.209.0109

### INTRRA - China and Korea

Unit 3607 Bund Center  
222 Yan'an Road East  
Shanghai 200002  
China  
Tel: +86.21.6335.0077  
Fax: +86.21.6335.0682  
Customer service:  
+800.820.0290

### INTRRA - The Americas

Latin America / North America Office  
Miramar Center III  
3601 SW 160th Avenue, Suite 100  
Miramar, FL 33027  
USA  
Tel: +1.954.499.7101  
Fax: +1.954.499.7108

### INTRRA - Europe and Africa

Copenhagen Office  
Havnegade 39  
DK-1058 Copenhagen K  
Denmark  
Tel: +45.7025.4000  
Tel: +49.151.291.25.953  
Fax: +45.7025.4022  
Customer service:  
+45.7025.2910

Hamburg Office  
Valentinskamp 24  
20354 Hamburg  
Germany  
Tel: +49.40.311.12.286  
Tel: +49.151.291.25.953  
Fax: +49.40.311.12.200  
Customer service:  
+0800.5030.000

## About INTRRA

INTRRA is a leading global provider of e-commerce solutions to the ocean freight industry. INTRRA professionals work with over 30 leading carriers and their customers, to streamline and standardize their shipping processes worldwide through a network of more than 20,000 corporate locations. Over 300,000 container orders are initiated on the INTRRA platform each week, representing more than 10 percent of global ocean container trade.

### INTRRA Corporate Headquarters

Morris Corporate Center II  
One Upper Pond Road  
Building D  
Parsippany, NJ 07054  
USA  
Tel: +1.973.263.5100  
Fax: +1.973.263.5969

Local offices around the world:

**Europe & Africa:** Copenhagen, Hamburg, Johannesburg, London **Asia-Pacific & Middle East:** Hong Kong, Singapore, Bangkok, Ho Chi Minh City, Jakarta, Mumbai, Dubai, Sydney, Wellington **China & Korea:** Qingdao, Shanghai, Seoul, Xiamen

**The Americas:** Miami

For further information, contact your nearest INTRRA office or visit [www.intra.com](http://www.intra.com).